

High Legh Parish Council

MINUTES OF AN EMERGENCY COVID-19 MEETING OF THE PARISH COUNCIL HELD ON MONDAY 6 APRIL 2020 on Zoom

Present: W Hind (Chairman)
B Adams
G Coenen
M Cooper
T Harrison
J Morton
S Ruddock
J Sykes
J Tuck
R Wright
Borough Cllr Parkinson

In attendance: Mrs D Walker (Clerk) and Nigel Hennerley

Apologies: Lord Grey

1. Minutes

RESOLVED – that the minutes of the meeting held on 24 February were accepted as a true record.

2. **Declarations of Interest** – Cllr Coenen, CA Trustee and Cllr Wright for the Village Hall.

3. **Business from parishioners** – none

4. COVID-19 Emergency Response across the Parish

Cllr Coenen reported on what had been organised in the parish and what needs to be done. A network of Street Champions had been set up and every household has received a leaflet with the name of their Street Champion and a number to contact should they be in isolation and require essential goods. A paper had been circulated to councillors with all the details.

Safeguarding

Cllr Tuck had circulated a paper on Safeguarding and asked for a councillor to volunteer to be the Safeguarding Lead. Cllr Wright volunteered, helped by Cllrs Parkinson and Ruddock. (Post meeting note: Mr Jackson has joined the team.)

Website and SurveyMonkey

The information for parishioners is at present on the HLCA website. Clerk to ask for temporary access for the PC to manage the COVID-19 information. Cllr Hind will lead on this with some help. Cllr Ruddock with help from the Clerk will lead on SurveyMonkey.

Contingency Planning

Cllrs Cooper and Sykes to prepare a risk assessment. Cllr Tuck reported that the Play Area was shut. Clerk to let Cllr Coenen have passwords for email and website.

Cllr Coenen said that costs of approximately £500 had been authorised by email. PC to consider buying a Zoom account.

Thanks were given to Cllrs Coenen, Morton and Tuck and Nigel Hennerley for the tremendous amount of work they had done to organise the scheme.

5. Planning Committee

The Report had been circulated and was discussed. New applications:
20/1333M 3 North Drive. Proposed demolition of existing conservatory and pergola. Proposed first floor side ext. and single storey rear ext to existing garage.

Cllr Cooper reported on planning enforcements.

6. Neighbourhood Plan

Cllr Adams had circulated a report. The NP group had met on 4 March to review the draft Masterplan and the first draft of the NP document. Preparation of the 2nd draft is being carried out. Groundwork UK informed us that the 2019/20 grant scheme was being ended and an end of grant report must be produced by 31 March and any unspent grant returned. Clerk to send Cllr Adams the grant accounts up to 31 March. Discussion took place on a Design Code. Cllr Adams to discuss with Steering Group.

7. Traffic Sub-Committee

West Lane siding out carried out in February. A556 mitigation road improvements around the Village Hall have started. Cllrs Sykes and Hind to decide what further work is needed. The SIDs have been ordered. Cllrs Parkinson and Sykes had met with a resident on Swineyard Lane to discuss HGVs and then with PCSO Emma Darroch. Cllr Sykes had discussed an alternative to the police surgery at the Village Hall. PCSO needs a permit to carry out radar in designated places. Clerk to contact the PCSO. Cllr Wright will speak to the owner of the grass drying plant about emissions. Repairs to the bridleway on Withers Lane are on hold.

8. Finance

Accounts for Payment retrospectively

RESOLVED that the following be authorised for payment:

Peter Hamilton	1,130.00
Campbells OSH garden	90.00
HLVH rent	22.50
HLVH rent	27.50
Peter Hamilton	1,645.00
TWM	7,216.99
HLVH OSH water 6 months	244.75
D Walker	1,537.87
Scottish Power	54.76
"	86.72
J Sykes (OSH gate)	60.00
Land Studio	1,500.00
Survey Monkey	288.00

9. New Business

Cllr Coenen said that the owner of The Wheatsheaf had offered a free Sunday lunch to any needy residents.

Cllr Tuck had received an enquiry about the Village Hall insurance as it was unoccupied at present. He will make further enquiries. Cllr Wright is going in every few days to check everything is OK.

10. Date of next meeting: Monday, 18 May AGM at 7.30 p.m.

Meeting closed at 9.25 p.m.